

# Modern Slavery Act Policy 2017

## INTRODUCTION FROM THE CHIEF EXECUTIVE OFFICER OF METHODS BUSINESS AND DIGITAL TECHNOLOGY LIMITED

We are committed to improving our practices to combat slavery and human trafficking. Methods Business and Digital Technology Limited takes its obligations under the Modern Slavery Act 2015 very seriously and has a robust working practise to comply with its obligations. This Policy documents sets out those practises and gives insight into the supply chain and business processes of the company.

**Any concerns from any member of Methods' staff regarding a likely risk of, or actual, breach of our policy or the Legislation must be raised to the Chief Executive at the earliest opportunity.**

## ORGANISATION'S STRUCTURE AND BUSINESS

Methods Business and Digital Technology Limited is a professional services transformation company which was established in 1990. During that time, Methods has worked with a range of central government departments and agencies, local authorities and NHS organisations to transform the way public sector operates in the UK. Our mission is to help safeguard public-facing services and apply digital thinking to make sure the future of our public services is centered around citizens.

We provide a range of specialist skills and industry expertise to transform our customers' organisations for the digital age, break free of expensive suppliers, and take control of relationships and operating models. Our key services are:

- Application development
- Application rationalisation
- Cloud platform implementation
- Contract discovery and disaggregation
- Data pooling & sharing
- Digital discovery and roadmapping
- Digital leadership
- Digital strategy
- New Workforce
- Resourcing
- Service management
- Service re-design
- Supplier management
- System integration

The company is structured into three divisions: Professional Services, Business & Technology, and Digital.

Our delivery model comprises employed staff, selected associates and partner firms (most of which are SMEs) to collectively deliver our products and services. This business 'ecosystem' approach means we always have both capacity and capability at all times, regardless of how busy we are, including access to highly specialised resources when clients need them.

## OUR SUPPLY CHAIN

Methods has a long history of working with partner organisations and associates and our business operating model relies on an integrated and seamless service to clients, regardless of which mix of resources is delivering the service.

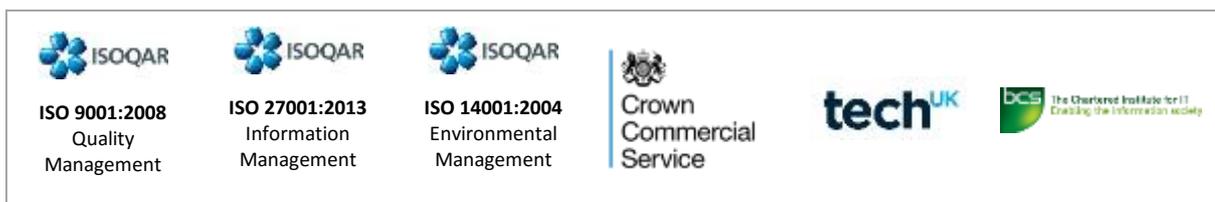
At any one time, we will have circa 40 Partner Organisations (most of whom are SMEs) and circa 100 Associates as part of our supply chain working alongside our employed Methods staff in delivering our services.

Our supply chain is underpinned by a rigorous contractual process which means that every partner has either a *partner agreement* or a *framework consultancy agreement* in place. Both of these documents have distinct obligations to comply with our Anti-Slavery and Human Trafficking Policy. Each Partner assures that they will comply with this policy. Furthermore, we have rights of audit to enable us to ensure the policy is being enforced. Each of our associates has an *associate contract* which contains a copy of this policy. we also have rights of audit for associates.

Our partners and associates are carefully selected and each of them is allocated to a Methods member of staff to maintain effective communication and assess their business performance on our work.

### PROCESSES AND ACCREDITATION

As an experienced and mature service provider, all of our services are underpinned by robust ISO9001:2008 certified processes and a variety of industry accreditations. These currently include:



All of our accreditations are built into an internal Quality Management System which defines the control systems and quality procedures used throughout the company to ensure that we provide an excellent quality service. It is audited internally throughout the year and externally on an annual basis by ISOQAR.

### OUR POLICIES ON SLAVERY AND HUMAN TRAFFICKING

We are committed to ensuring that there is no modern slavery or human trafficking in our supply chain or in any part of our business. Our Anti-slavery Policy reflects our commitment to acting ethically and with integrity in all our business relationships and to implementing and enforcing effective systems and controls to ensure slavery and human trafficking is not taking place anywhere within our supply chain.

### DUE DILIGENCE PROCESSES FOR SLAVERY AND HUMAN TRAFFICKING

As part of our initiative to identify and mitigate risk we have in place systems to:

- Identify and assess potential risk areas in our supply chain;
- Mitigate or resolve any identified risk of slavery and human trafficking occurring in our supply chain;
- Monitor potential risk areas in our supply chain; and
- Protect whistle blowers.

This is managed through the relationships between Methods Business and Digital Technology Limited staff and their allocated Partners and Associates.

#### **SUPPLIER ADHERENCE TO OUR VALUES AND ETHICS**

We have zero tolerance to slavery and human trafficking. To ensure all those in our supply chain and contractors comply with our values we have rights of audit built in to our Partner and Associate Contracts.

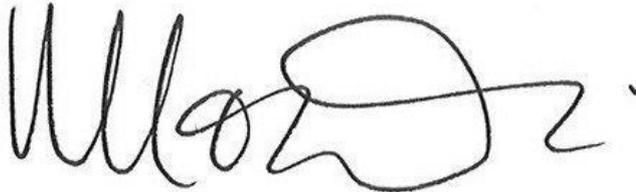
We have a dedicated compliance support team, which consists of involvement from the following departments:

- Legal.
- Finance, Audit and compliance.
- Human resources.
- Procurement.
- Sales.

#### **TRAINING**

To ensure a high level of understanding of the risks of modern slavery and human trafficking in our supply chains and our business, we provide training to our staff. We also require our Partners to provide training to their staff and suppliers and providers in their respective supply chain.

This statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes our slavery and human trafficking statement for the financial year ending 30th April 2018.



SIGNATURE  
PETER ROWLINS  
CHIEF EXECUTIVE  
METHODS BUSINESS AND DIGITAL TECHNOLOGY LIMITED  
Date: May 2017